

Ercall Magna Parish Council

Minutes of a Meeting of the Ercall Magna Parish Council Neighbourhood Plan Steering Group held on Tuesday 12th January 2016 at 7.30 p.m. in the Community Room, High Ercall School, Church Road, High Ercall.

PRESENT: Councillors C. Bartlett, S. Bentley, R. V. Hartshorn, Mrs. L. J. Hughes, C. Purves, Mrs. M. Ward and R. Wickson.

Also in attendance: Renee Wallace from Shropshire RCC, Clive Dann and Michelle Bunyan and the Parish Clerk.
In the Chair: Councillor R. Wickson.

Action

857/01/16.NP Apologies for Absence

All Members were present.

858/01/16.NP Disclosable Pecuniary Interests

RESOLVED to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001.

859/01/16.NP Plan

Chairman

To consider and agree the following actions as set out below from Renee Wallace Community Projects Co-ordinator Shropshire RCC
Why are we doing a Neighbourhood Plan (NP)?

To produce a simple plan which addresses the planning issues in your area.

What do we need now?

- A plan of action to produce the NP and time table.
- Ideas for the NP which make a difference, are practical and can be backed up by evidence.

Although there was plenty of feedback from the recent questionnaire Members agreed that there needs further consultation with the community and community groups.

A discussion then took place on whether the timetable set was achievable in the next 12 months by which time Telford & Wrekin Council would have adopted their Local Plan.

One of the main objectives now was writing up a Plan Policy.

A summary of the actions required/agreed from Renee Wallace is listed below;

We discussed the merits of a Neighbourhood Plan vs a Parish Plan and the group decided to push on down the NP route.

The group deferred the decision whether site specific policies are needed but we decided that there will be policies which will apply to High Ercall specifically and others perhaps for or to include other areas.

T&W Local Plan will be in consultation again for another 6 weeks from 22nd January but this is the version group members are going to familiarise themselves with before the next meeting. (Edward has sent a link)

It was decided that Louise Hughes is going to be the 'collator of evidence'. All group members to consider where other useful evidence, survey results or reports on the Parish may be available and pass to Louise who will share.

It was decided that Chris Bartlett is going to be the 'keeper of the paper file'. All group members (but mostly the chair and Edward) to pass a copy of all NP documents to date to Chris. Chris to advise re his needs for files and dividers etc.

We discussed putting things on the website in a more structured way (as it's stated in Neighbourhood Planning Good Practice guidance) but it was decided to keep documents to a minimum on there. Anything which does need to go on, Edward will arrange.

We very briefly discussed that a communication plan and a list of 'stakeholders' would be needed but we will come back to this at a future meeting.

High level Project Plan/ Timeline documents were shared in paper form and we will put some initial dates on this at the next meeting but the group accepted that the ultimate timescale for production of the NP will be the end of the year.

It was agreed that group members will re-read the survey report and any other evidence which Louise will share with them and considers what policies they feel need to be included in the NP as measured against T&W Local Plan. These thoughts to be brought to the next meeting.

Renee is meeting with T&W planning dept. on 22nd January to discuss the support they will offer the group and will report back at the next meeting.

Action

Renee to find out further information about NP's being 'live' documents and report back to the group.

860/01/16.NP Next Meeting

The next meeting of the Parish Council would be held on Tuesday 9th February 2016 at 7.30 p.m.

There being no further business the Chairman declared the meeting closed at 21.00 p.m.

Signed Date

Chairman